**Toulon Public Library District**

**Board of Trustees Meeting**

**April 10, 2016**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:04 p.m.

Melanie Boudreau, Pat Brown, Roberta Cinnamon, Jan Curry,Jennifer Nutzhorn, Mark Wilson**,** and Director Michael Baumann were present. Judy Beamer was absent.

**Approval of Agenda:**  Roberta made a motion to approve the agenda. Pat seconded the motion; motion passed unanimously.

**REPORTS**

**Secretary:** Melaniemade a motion to accept the secretary’s report from the February 8,2016 meeting.

Jennifer seconded the motion; motion passed unanimously.

**Correspondence:** We received a note expressing appreciation for the plant and Darlene Oertley memorials.

**Treasurer:** Janmade a motion to accept the treasurer’s report and pay the bills. Pat seconded the motion;

motion passed unanimously with a roll call vote.

**Director:** Roberta made a motion to accept the Director’s Report. Pat seconded the motion; motion passed

unanimously.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Treasurers Bond:** Jennifermade a motion to renew the bond for the board treasurer. Melanie seconded the motion; motion passed unanimously with a roll call vote.

**OCLC Contract 2016-2017:** Janmade a motion to renew the OCLC contract for 2016-2017. Pat seconded the motion; motion passed unanimously.

**Time Clock Policy:** Pat made a motion to approve the adoption of the time clock policy. Jennifer seconded the motion; motion passed unanimously with a roll call vote.

**ADJOURNMENT**

Roberta made a motion to adjourn the meeting. Jan seconded the motion; motion passed. The meeting was

adjourned at 7:44 p.m.

The date for the next regular meeting is May 9, 2016 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary