

**Toulon Public Library District
Board of Trustees Meeting
October 10, 2016**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:05 p.m. Judy Beamer, Melanie Boudreau, Roberta Cinnamon, Jan Curry, Jennifer Nutzhorn, and Director Michael Baumann were present. Pat Brown and Mark Wilson were absent.

Approval of Agenda: Jennifer made a motion to approve the agenda. Jan seconded the motion; motion passed unanimously.

REPORTS

Secretary: Melanie made a motion to accept the secretary's report from the September 12, 2016 meeting. Jan seconded the motion; motion passed unanimously.

Correspondence:

Treasurer: Roberta made a motion to accept the treasurer's report and pay the bills. Jennifer seconded the motion; motion passed unanimously with a roll call vote.

Director: Melanie made a motion accept the Director's Report. Jan seconded the motion; motion passed unanimously.

SPECIAL ORDERS

Budget and Appropriation Levy 16-5: Roberta made a motion to approve B/A Levy 16-5. Jennifer seconded the motion; motion passed unanimously with a roll call vote.

UNFINISHED BUSINESS

NEW BUSINESS

Staff Christmas: Jan made a motion to direct Michael to organize the Staff Christmas party/gifts. Jennifer seconded the motion; motion passed unanimously with a roll call vote.

Snow Removal: Roberta made a motion to renew the snow removal contract. Jan seconded the motion; motion passed unanimously.

November Meeting Cancellation: Melanie made a motion to cancel the November board meeting. Jennifer seconded the motion; motion passed unanimously.

Swank Estate: Michael received legal documents from lawyers, representing the Swank Estate.

ADJOURNMENT

Roberta made a motion to adjourn the meeting. Melanie seconded the motion; motion passed. The meeting was adjourned at 7:30 p.m.

The date for the next regular meeting is December 12, 2016 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary

