**Toulon Public Library District**

**Board of Trustees Meeting**

**December 11, 2017**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:02 p.m. Pat Brown, Roberta Cinnamon,Jennifer Nutzhorn, Mark Wilson, and Director Michael Baumann were present. Judy Beamer, Melanie Boudreau, and Jan Curry were absent.

**Approval of Agenda:** Pat made a motion to approve the agenda. Jennifer seconded the motion; motion passed unanimously.

**REPORTS**

**Secretary:** Jennifermade a motion to approve the secretary’s report from the November 13,2017 meeting. Pat seconded the

motion; motion passed unanimously.

**Correspondence:**

**Treasurer:** Robertamade a motion to approve the treasurer’s report and pay the bills. Pat seconded the motion; motion passed

unanimously with a roll call vote.

**Director:** Jennifermade a motion accept the Director’s Report. Pat seconded the motion; motion passed unanimously.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Digitizing and Microfilming SC News 2002-2017:** Robertamade a motion to approve the digitizing and microfilming of the 2002-2017 issues of the Stark County News. $1500 each will be taken from both the Memorial Fund and the Friend’s Fund. Jennifer seconded the motion; motion passed unanimously with a roll call vote.

**Hours Change and Discussion:** Roberta made a motion to table discussion until the February 2018 meeting. Pat seconded the motion; motion passed unanimously.

**Disposal of unneeded items to Neponset Public Library:** Michael is taking unneeded items to the Neponset Public Library.

**Sexual Harassment Policy Changes in accordance with IL Public Act 100-0554:** Robertamade a motion to adopt the changes in the sexual harassment policy in accordance with IL Public Act 100-0554. Pat seconded the motion; motion passed unanimously.

**ADJOURNMENT**

Pat made a motion to adjourn the meeting. Jennifer seconded the motion; motion passed unanimously. The meeting was adjourned at 7:33 p.m.

The date for the next regular meeting is February 12, 2018 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary