**Toulon Public Library District Board of Trustees Meeting**

**December 10, 2018**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:05 p.m. Melanie Boudreau, Pat Brown, Roberta Cinnamon, Jennifer Nutzhorn, Mark Wilson, and Director Michael Baumann were present. Judy Beamer and Janet Curry were absent.

**Approval of Agenda:** Jennifer made a motion to approve the agenda. Pat seconded the motion; motion approved unanimously.

**REPORTS**

**Secretary:** Pat made a motion to approve the secretary’s report from the November 12,2018 meeting. Melanie

seconded the motion; motion approved unanimously.

**Correspondence:** The Nutrition site sent a note thanking us for our donation.

**Treasurer:** Roberta made a motion to approve the treasurer’s report and pay the bills. Pat seconded the motion; motion

approved unanimously with a roll call vote.

**Director:** Jennifer made a motion accept the Director’s Report. Roberta seconded the motion; motion approved

unanimously.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Closing Policy:** Jennifer made a motion to approve the library’s closing policy. Pat seconded the motion; motion approved unanimously.

**ADJOURNMENT:**  Roberta made a motion to adjourn the meeting. Melanie seconded the motion; motion approved unanimously. The meeting adjourned at 7:40 p.m.

The date for the next regular meeting is Monday, February 11, 2019 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary