

**Toulon Public Library District Board of Trustees Meeting
September 9, 2019**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:00 p.m. Judy Beamer, Melanie Boudreau, Roberta Cinnamon, Jan Curry, Jennifer Nutzhorn, Mark Wilson, and Director Michael Baumann were present. Pat Brown was absent.

Approval of Agenda: No public comments. Judy made a motion to approve the agenda. Melanie seconded the motion; motion approved unanimously.

REPORTS

Secretary: Jan made a motion to approve the secretary's report from the August 12, 2019 meeting. Jennifer seconded the motion; motion approved unanimously.

Correspondence: Jim Alwell(Trees Forever) has asked to present a program on Pollinator Habitats. Tabled to November meeting.

Treasurer: Roberta made a motion to approve the treasurer's report and pay the bills. Judy seconded the motion; motion approved unanimously with a roll call vote.

Director: Roberta made a motion to accept the Director's Report. Jan seconded the motion; motion approved unanimously.

SPECIAL ORDERS

Levy Hearing: No one was present to comment.

Levy Ordinance 19-5: Judy made a motion to approve Levy Ordinance 19-5. Roberta seconded the motion; motion approved unanimously with a roll call vote.

UNFINISHED BUSINESS

Per Capita Grant Trustee Education: tabled to November meeting.

NEW BUSINESS

Mortgage payment of \$17,860.95: Jennifer made a motion to approve the mortgage payment (\$17,860.95) due October 1. Roberta seconded the motion; motion approved unanimously with a roll call vote.

Additional mortgage payment of \$12,000.00 from Building Fund: Judy made a motion to approve an additional mortgage payment (\$12,000.00), using money from the Building Fund. Jennifer seconded the motion; motion approved unanimously with a roll call vote.

Additional mortgage payment of 57%/\$6,840 of above amount from Liability Fund: Roberta made a motion to approve the additional mortgage payment (\$6,840), using money from Liability Fund. Judy seconded the motion; motion approved unanimously with a roll call vote.

Cancel October Board Meeting: Jan made a motion to cancel the October Board Meeting. Roberta seconded the motion; motion approved unanimously.

Close Wednesday, October 23 for carpet cleaning: Judy made a motion to close the Library on October 23 for carpet cleaning. Roberta seconded the motion; motion approved unanimously.

Allow Janet up to 4 weeks unpaid leave: Jennifer made a motion to approve 4 weeks unpaid leave for Janet Kamerer. Jan seconded the motion; motion approved unanimously.

ADJOURNMENT

Roberta made a motion to adjourn the meeting. Jennifer seconded the motion; motion approved unanimously. The meeting was adjourned at 7:54 p.m.

The date for the next regular meeting is Monday, Nov. 11, 2019 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary