**Toulon Public Library District Board of Trustees Meeting**

**September 12, 2022**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:02 p.m. Roberta

Cinnamon, Jan Curry, Jennifer Nutzhorn, Mark Wilson, and Director Michael Baumann were present.

Pat Brown, Cheryl Hurst, and Mary Hawk were absent.

**Approval of Agenda:** Jan made a motion to approve the agenda. Roberta seconded the motion; motion approved unanimously. No public comments.

**REPORTS**

**Secretary:** Jennifer made a motion to approve the secretary’s report from the August 8, 2022meeting. Janseconded the motion; motion approved unanimously.

**Correspondence**:

**Treasurer:** Roberta made a motion to approve the treasurer’s report and pay the bills. Jennifer seconded the motion; motion approved unanimously with a roll call vote.

**Director:** Jennifer made a motion accept the Director’s Report. Roberta seconded the motion; motion approved unanimously.

**SPECIAL ORDERS**

**Levy Ordinance 22-5:** Janmade a motion to approve Levy Ordinance 22-5. Roberta seconded the motion; motion

approved unanimously.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Cancel October meeting:** Robertamade a motion to approve canceling the October meeting. Jennifer seconded the motion; motion approved unanimously.

**Staff Christmas:** Janmade a motion to approve gift cards for employees. Roberta seconded the motion; motion

approved unanimously with a roll call vote.

**Closed November 24/25; December 23-January 2:** Roberta made a motion to approve closing the library on

November 24/25 and December 23-January 2. Jan seconded the motion; motion approved unanimously.

**ADJOURNMENT:**  Jennifermade a motion to adjourn the meeting. Jan seconded the motion; motion approved

unanimously. The meeting was adjourned at 7:34 p.m.

The date for the next regular meeting is Monday, November 8, 2022 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary