

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:00 p.m. Roberta Cinnamon, Jan Curry, Cheryl Hurst, Jennifer Nutzhorn, Mark Wilson, and Director Michael Baumann were present. Pat Brown and Mary Hawk were absent.

Approval of Agenda

Roberta made a motion to approve the agenda. Cheryl seconded the motion; motion approved unanimously. There were no public comments.

REPORTS

Secretary / Correspondence

Jan made a motion to approve the secretary's report from the February 13, 2022 meeting. Jennifer seconded the motion; motion approved unanimously. A letter was received from Don Schmidt for the digitalization of Stark County newspapers.

Treasurer

Cheryl made a motion to approve the treasurer's report and pay the bills. Jennifer seconded the motion; motion approved unanimously with a roll call vote.

Director

Jennifer made a motion to approve the director's report. Roberta seconded the motion; motion approved unanimously.

UNFINISHED BUSINESS

Discussion was held on Director's review

NEW BUSINESS

Copier Quotes

Roberta made a motion to approve the purchase of the Canon DXC2571F copier from Advanced Business Systems, Galesburg for \$2516.00. Jan seconded the motion; motion approved unanimously with a roll call vote.

Job Descriptions Review and Vote on New Cleaning Position & Updates

Jan made a motion to approve the job descriptions review and the new cleaning position. Roberta seconded the motion; motion approved unanimously.

Sexual Harassment Training

Board members authorized signatures upon completion of the power point presentation.

Dispose of old content servers and website storage from before 2008

Cheryl made a motion to approve of the disposal of content servers and website storage. Roberta seconded the motion; motion approved unanimously.

ADJOURNMENT

Jan made a motion to adjourn the meeting. Jennifer seconded the motion; motion approved unanimously. The meeting was adjourned at 8:15 p.m.

The date for the next regular meeting is Monday, April 10, 2023 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon

