**Toulon Public Library District**

**Board of Trustees Meeting**

**May 14, 2018**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:04 p.m. Judy Beamer, Melanie Boudreau, Pat Brown, Roberta Cinnamon,Jan Curry, Jennifer Nutzhorn, Mark Wilson, and Director Michael Baumann were present.

**Approval of Agenda:** Agenda corrections: meeting date was corrected to year 2018, and under **New Business**, the Work Budget was changed to year 2018-2019.Robertamade a motion to approve the agenda. Pat seconded the motion; motion passed unanimously.

**REPORTS**

**Secretary:** Janmade a motion to approve the secretary’s report from the May 14,2018 meeting. Pat seconded the motion; motion passed unanimously.

**Correspondence:** Thank you notes were received from Miranda Besler and Super Stoli (Summer Reading program).

**Treasurer:** Patmade a motion to approve the treasurer’s report and pay the bills. Melanie seconded the motion; motion passed unanimously with a

roll call vote.

**Director:** Judymade a motion accept the Director’s Report. Jennifer seconded the motion; motion passed unanimously.

**SPECIAL ORDERS**

**Meeting Date Ordinance 18-1:** Robertamade a motion to approve Meeting Date Ordinance 18-1. Melanie seconded the motion; motion passed

unanimously.

**Prevailing Wage Ordinance 18-2:** Patmade a motion to approve Prevailing Wage Ordinance 18-2. Judy seconded the motion; motion passed

unanimously.

**Building Maintenance Ordinance 18-3:** Janmade a motion to approve Maintenance Ordinance 18-3. Roberta seconded the motion; motion passed

unanimously.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Membership in ILA:** Jennifermade a motion to renew membership in ILA. Roberta seconded the motion; motion passed unanimously with a roll call vote.

**Close Saturday, August 4th for OSA:** Judymade a motion to close the library Saturday, August 4th for OSA. Jennifer seconded the motion; motion passed unanimously with a roll call vote.

**IPLAR (Illinois Public Library Annual Report):** Tabled until August 2018 meeting.

**2018-2019 Working Budget:** No changes were needed for the Working Budgets.

**Library Closed Dates July 3 & 4:** Melaniemade a motion to close the library on July 3rd at 3:00 p.m. and close all day on the 4th. Pat seconded the motion; motion unanimously.

**Cancel July meeting:** Janmade a motion to cancel the July 13, 2018 meeting. Judy seconded the motion; motion passed unanimously.

**Per Capita Requirements 2019:** Michael presented the Per Capita requirements.

**ADJOURNMENT**

Melanie made a motion to adjourn the meeting. Judy seconded the motion; motion passed unanimously. The meeting adjourned at 7:47 p.m.

The date for the next regular meeting is Monday, August 13, 2018 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary