

**Toulon Public Library District
Board of Trustees Meeting
November. 13, 2017**

The meeting of the Toulon Public Library District Board of Trustees was called to order at 7:06 p.m. Judy Beamer, Melanie Boudreau, Pat Brown, Roberta Cinnamon, Jan Curry, Jennifer Nutzhorn, and Director Michael Baumann were present. Mark Wilson was absent.

Approval of Agenda: Pat made a motion to approve the agenda. Melanie seconded the motion; motion passed unanimously.

REPORTS

Secretary: Jan made a motion to approve the secretary's report from the October 9, 2017 meeting. Jennifer seconded the motion; motion passed unanimously.

Correspondence:

Treasurer: Pat made a motion to approve the treasurer's report as there were no bills to pay. Roberta seconded the motion; motion passed unanimously with a roll call vote.

Director: Jan made a motion accept the Director's Report. Roberta seconded the motion; motion passed unanimously.

UNFINISHED BUSINESS

Watch second half of video to complete Per Capita grant requirement.

NEW BUSINESS

Review and Approval of 16-17 Audit and AFR: Jan made a motion to review and approve the 16-17 audit and AFR. Pat seconded the motion; motion passed unanimously with a roll call vote.

Approve Per Capita Grant Submission: Roberta made a motion to approve Per Capita Grant Submission. Melanie seconded the motion; motion passed unanimously with a roll call vote.

Approve Disposal of public records as approved in disposal certificate: Roberta made a motion to approve having Michael dispose public records as approved in the disposal certificate. Jennifer seconded the motion; motion passed unanimously.

ADJOURNMENT

Pat made a motion to adjourn the meeting; Melanie seconded the motion; motion passed unanimously. The meeting was adjourned at 7:29 p.m.

The date for the next regular meeting is December 11, 2017 at 7:00 p.m.

Respectfully submitted,

Roberta Cinnamon, Secretary