**CITY OF TOULON**

**REGULAR MEETING**

**MAY 12, 2025**

**TOULON FIREHOUSE**

**PRESENT:** Mayor Larry Hollis, Barbara J Cantwell City Clerk, Kate Swise city attorney

Donna Lefler, Mitch Hulsey Alderman Ward #1

Michael Schott, Connie Jacobson Alderman Ward #2

Ryan Kelly, Brandon Simpson Alderman Ward #3

**CALL TO ORDER:** Mayor Hollis called the regular meeting to order at 6:00 p.m. and led the Pledge of Allegiance to the flag.

**MINUTES TO THE APRIL 14, 2025 MEETING:** Misspelled the word Regular in the heading. Page 4 dropped the word well down a line. Corrected the spelling of the word water under New Water/Sewer Employee. Added TIF business will be held at the special meeting on April 22, 2025. Brandon Simpson made a motion to accept the minutes as amended. Michael Schott 2nd, Ryan Kelly, Donna Lefler abstained, motion passed.

**MINUTES TO THE APRIL 22, 2025 SPECIAL MEETING:** Under New Employees for 3rd Position and W/S last sentence in the first paragraph changed to read For the 3rd employee position. In the 2nd paragraph added Brandon Simpson 2nd the motion. Page 2 under Landscape Bids last sentence changed the word except to accept. Page 3 under TIF business added under the motion that Michael Schott and Mitch Hulsey abstained. Michael Schott made a motion to accept the minutes as amended. Donna Lefler 2nd, Ryan Kelly abstained, motion passed.

**CASH RECEIPT REPORT:** Total Cash Receipt for April 2025 is $86,253.75. Donna Lefler made a motion to accept the Cash Receipt Report for April 2025. Ryan Kelly 2nd, motion passed.

-1-

**TREASURER REPORT:** Total Treasurer Report for April 2025 is $939,373.93. Connie Jacobson made a motion to accept the Treasurer Report for April 2025. Michael Schott 2nd, Donna Lefler voted no, motion passed.

**REPORT FROM CITY EMPLOYEES/COMMITTEE CHAIRMAN:** Ryan Kelly reported the police have been seen around town for traffic control.

**APPROVAL OF SUBMITTED CLAIMS:** Donna Lefler reported some changes that needed to be made to the funds on the board listing. Added an invoice from Promise Land Trucking for $1,375.09. Donna Lefler made a motion to accept the submitted claims as amended. Ryan Kelly 2nd, motion passed.

**ATTORNEY REPORT:** None

Donna Lefler made a motion to move the Engineer Reports, Water Tower, Splash Pad and MFT to the end of unfinished business. Michael Schott 2nd, motion passed.

**VACATING ALLEY S. HENDERSON ST:** The Mayor reported there are some matters that need to be ironed out before this can be done.

**ANNEXATION OF PROPERTY:** Mayor reported this is not going to happen.

**3RD WORKER FOR OUTSIDE:** Mitch Hulsey made a motion to hire Brock Ouart at $30.00 an hour with a review in 90 days with a possible raise. Ryan Kelly 2nd, Connie Jacobson abstained, Brandon Simpson, Michael Schott voted no, Donna Lefler and Larry Hollis voted yes.

**NEW MOWER:** Quote from John Deere for a 72 in. Commercial Side Discharge Mower and Deck for $24,500.00 including a trade for $9,600.00. Ryan Kelly made a motion to purchase the John Deere 1570 mower from Heritage Tractor, LLC for $24,500.00. Mitch Hulsey 2nd, motion passed.

**BIDS FOR SALE OF 227 E. SOUTH STREET & ORDINANCE #980:** There is a bid from John England for $1,111.00 and one from Alan & Sandy Muggleton for $5,007.18. Michael Schott made a motion to accept the bid from Alan & Sandy Muggleton for $5,007.18 and approve Ordinance 980 Accepting a Bid for Purchase of the Real Property Commonly Known as 227 E. South Street. Mitch Hulsey 2nd, motion passed.

` -2-

**ENGINEER REPORTS:** Justin Reeise reported the elevated water tank is now out to bid.

**WATER TOWER:** The opening of the bids to do the tower work is on June 5th at 10:00 a.m. at City Hall.

**SPLASH PAD:** There are 4 projects for OSLAD. The basketball courts, splash pad, the playground and the fence. The fence will be done after the upgrades to the basketball court are completed. Basketball court and the playground equipment are both ready to go out for bids. We will open those bids on June 5th at 11:00 a.m. The splash pads are not ready.

**MFT:** Nothing new to report on MFT as of now.

**PUBLIC CONCERNS:** Robert Boatman was present and was wanting to know when the camper is going to be moved so he can start bringing down the back wall of the house. There is an agreement made up, but it will be amended as to what needs to be done. This will be on the agenda for June.

Brandon Simpson reported he has had complaints about how dusty Elm Street is.

6:57

Michael Schott made a motion to adjourn the business of the council sine die. Mitch Hulsey 2nd, motion passed.

**SWEARING IN CLERKJ/MAYOR/TREAS/COUNCIL MEMBERS:** The Mayor swore in City Clerk, Barbara J Cantwell. The City Clerk swore in the council members Mitch Hulsey, Donna Lefler, Connie Jacobson, Ryan Kelly, and Brandon Simpson and the Mayor, Larry Hollis.

The Mayor called the meeting to order as the new Mayor at 7:03.

**APPOINTMENTS:**

**City Attorney: Kathleen Carter (Miller Hall & Triggs)**

**City Engineer: Giffin Engineering, Inc.**

**-3-**

Auditor: Phillips, Salmi & Associates, LLC

Water & Sewer Supt: Charlie Holstrom

Streets & Alleys Supt: Matt Forstrom

Deputy City Clerk: Bradley Milburn

Chief of Police: Gary Bent

TIF Administrator: Jacob & Klein

TIF Assistant: Teresa Macy

Michael Schott made a motion to approve the appointments as read by the Mayor. Donna Lefler 2nd, motion passed.

**COMMITTEES:** The Mayor asked if anyone would like to swap the finance chairman position for Brandon. He has discrepancies with his new job. The committees are the same as last year except the Mayor swapped Brandon to the Police Committee and Michael Schott to Water & Sewer.

**EMPLOYEE POLICIES:** Vacation goes by an anniversary date. After 6 months you get 2 weeks’ vacation, 5 years – 3 weeks, 10 years – 4 weeks with a cap of 4 weeks. Donna Lefler made a motion at 6 months employment entitled to 2 weeks’ vacation, 5th year – 3 weeks and the start of 10 years – 4 weeks based on the anniversary date. Capped at 4 weeks and no carryover of time. Michael Schott 2nd, motion passed.

**ORDINANCE 979 GROCERY TAX:** The municipality must pass their own ordinance to get a 1% tax. Brandon Simpson made a motion to pass Ordinance #979 an Ordinance of The City of Toulon, Stark County, Illinois Establishing a Municipal Grocery Retailers’ Occupation Tax and a Municipal Grocery Service Occupation Tax. Ryan Kelly 2nd, Michael Schott voted no, motion passed.

**R/O VALVE RELOCATION QUOTE:** Matt Forstrom would like to move the valve because it’s in a crawl space and hard to get into. Donna Lefler made a motion to pay G A Richard & Sons for $3,768.00 to relocate the butterfly valve on the r/o piping. Michael Schott 2nd, motion passed.

-4-

**FLOW METERS:** These are the meters for the r/o and well. Matt didn’t have time to get any quotes. Held over to next month.

**DUST CONTROL:** This is tree sap. Brandon Simpson made a motion to pay $3,500.00 to ERS for the job already completed. Connie Jacobson 2nd, motion passed.

**WELL 1 LEAK REPAIR:** Well 1 is leaking needs repaired there is no estimate yet so held over to next meeting.

**SEWER TANK CLEANING:** This is a manhole that needs cleaned. Quote from Hoggwash Hydrovac for $2,800.00. Michael Schott made a motion to pay Hoggwash Hydrovac $2,800.00. Ryan Kelly 2nd, motion passed.

**SPRAY PATCHING:** Brandon Simpson made a motion to pay Potter & Sons for spray patching not to exceed $10,000.00. Mitch Hulsey 2nd, motion passed.

**SEWER PLANT FLOW METER REPLACEMENT:** The meter at the wastewater plant can’t be rebuilt any longer. Have a quote from BEA for $40,350.00. This is TIF eligible. Brandon Simpson made a motion to approve the quote not to exceed $40,350.00 to Britton (BEA). Michael Schott 2nd, motion passed.

**SCCI MEMBERSHIP**: Ryan Kelly made a motion to pay the Gold membership of $1,000.00. Donna Lefler 2nd, motion passed.

**BONDS:** Pekin Insurance no longer does this. The company is now Auto Owners Insurance. Brandon Simpson made a motion to approve the bond payment not to exceed $600.00. Michael Schott 2nd, motion passed.

**APPROPRIATIONS/BUDGET:**  The Mayor and Brandon Simpson are going to get started on the appropriations this week.

**TIF:** Ryan Kelly made a motion to pay the 1st quarter Ec. Dev. Group of Bloomington for $2,098.60. Brandon Simpson 2nd, Donna Lefler voted no, Mitch Hulsey, Michael Schott abstained, Larry yes, motion passed.

Connie Jacobson made a motion to approve the Ordinance #981 Laten Lodge for @2,000.00. Donna Lefler 2nd, Mitch Hulsey, Michael Schott

-5-

abstained, Ryan Kelly voted no, Larry Hollis yes, motion passed.

Ryan Kelly made a motion to pay FY2026-1 Teresa Macy (4 payments of $500.00), repay w/s $35,505.785, Bea of Il $504.55 for a total of $38,010.30. Donna Lefler 2nd, Mitch Hulsey, Michael Schott abstained, Larry Hollis yes, motion passed.

8:10

Michael Schott made a motion to adjourn.

Mitch Hulsey 2nd, motion passed.

-6-